



Trailer Cleaning Guide

Standard Operating Procedure · All Units · Every Service

1

GATHER YOUR SUPPLIES

Before stepping inside the trailer, confirm every item below is in your kit.

• Needle-nose pliers

• Urinal cakes (new)

• Paper towels

• Toilet paper

• Latex gloves

• Corner/edge brush

• Microfiber wipe cloths

• All-purpose spray

• Bleach

• Trash bags

• Hand soap refills

• Febreze / deodorizer

• Mop & bucket

• Dustpan & broom

• Flush water bucket

2

VENT FANS & GRATES

Always start at the top. Dust knocked off the grate will fall — clean vents first so you're not re-dirtying surfaces you've already done.

- Apply cleaning product to the rag, not directly to the grate.
- Scrub the vent grate until all dust and buildup is gone.
- Wipe the full vent enclosure surround after the screen is clean.

3

AC UNIT

- Clean the grill, vent face, and all exterior AC surfaces.
- Check it from every angle — guests see this from multiple positions.

4

CEILING

- Do a spot-check wipe-down — look for splash marks or dirty patches.
- Pay extra attention directly above toilets and the sink area.

5 WALLS

- Wipe all wall surfaces top to bottom.
- Focus on high-touch zones near door frames, handles, and fixture mounts.

6 STALL WALLS & DOORS

- Clean stall divider walls front AND back — both sides get used.
- Close the stall door and wipe the back — clients use every surface.

PRO TIP

The back of stall doors is one of the most commonly missed surfaces in trailer cleaning. Always close the door and inspect it before moving on.

7 TOILETS

- Clean the underside of the lid.
- Clean the underside of the seat.
- Scrub the inside of the bowl — remove anything stuck and dispose in trash.
- Scrub all the way around the base and exterior of the toilet.
- Clean the foot pedal where guests step to flush.

8 URINALS

- Unwrap a new urinal cake before starting.
- Remove and discard the old urinal cake.
- Use needle-nose pliers to pull and dump the catch can contents.
- Pour fresh water in to rinse and restore the water seal.
- Install the new urinal cake — confirm it is seated correctly.

PRO TIP

The water in the catch can acts as a seal between the holding tank and the air inside the trailer. Always refill it — skipping this step directly affects odor control.

9 COUNTERTOPS & SINK

- Apply cleaner to the rag — not directly to the surface.
- Clear items off one side, clean all corners, edges, faucet, and inside the sink.
- Wipe the front edge of the counter — it's visible at eye level from the stall.
- Replace items and repeat on the other side.

10 MIRRORS

- Check the full mirror surface for streaks, grease, or residue.
- For stubborn spots: use a dry paper towel to buff the glass — it polishes without streaking.

11 RESTOCK PAPER GOODS

Toilet Paper

- Uses a pinch-style release — pinch and clip into the slot to open.
- Insert roll, clip door closed. No partial rolls.

Paper Towels

- Dispenser requires a key to open.
- Fill completely before closing and locking.

12 SOAP DISPENSERS

- Dispensers transport inside the sink basin — open them on arrival so they're ready to pump.
- Store the backup refill bottle underneath the sink.
- For transport: dispense any excess, then twist the container around the nozzle to seal it clean.

13 TRASH

- Trash can is located under the sink — pull the full bag out completely.
- Multi-unit trailers: consolidate all trash into one bag before removing.
- Line the can with a fresh bag and close everything before leaving.

14 FLOOR EDGES & DETAIL CORNERS

- Use the corner brush to loosen built-up dirt along all floor edges.
- Work debris out toward the center of the floor so it can be swept and mopped.

15 SWEEP

- Sweep the full floor once all corner debris is loosened.
- Empty the dustpan completely before you mop.

16 MOP THE FLOOR

Use an O-Cedar spin mop — it wrings efficiently and leaves the floor nearly dry.

- Dip the mop head and slosh in the bucket to fully saturate.
- Spin with light pressure and many short pushes — not one hard press.
- The head should come out clean and damp, not dripping.

PRO TIP

Spin mop technique: light pressure + lots of repetitions gives a better wring than pressing hard once. A damp mop cleans better and dries faster than a soaking wet one.

- Never mop yourself into a corner — work from the back of the trailer toward the door.
- Eliminate your footprints as you go — your last stroke is at the doorway.
- Step out the door and you're done.

PRO TIP

Think of it exactly like painting a floor — you start in the back corner and work yourself out the door. Step outside, and the floor stays perfect.

Final Walkthrough Checklist

Complete each item before departing the trailer.

Supplies	All tools and supplies confirmed on-site	<input type="checkbox"/>
Vents	Vent grates scrubbed, enclosure wiped	<input type="checkbox"/>
AC Unit	Grille and all exterior surfaces clean	<input type="checkbox"/>
Ceiling	Spot-checked, no splash marks or grime	<input type="checkbox"/>
Walls	All wall surfaces wiped down	<input type="checkbox"/>
Stall Doors	Front AND back of stall doors cleaned	<input type="checkbox"/>
Toilets	Lid, seat, bowl, base, and foot pedal clean	<input type="checkbox"/>
Urinals	Cake replaced, catch can emptied and refilled	<input type="checkbox"/>
Counters & Sink	Counter, faucet, edges, and sink basin clean	<input type="checkbox"/>
Mirrors	Streak-free, fully polished	<input type="checkbox"/>
Toilet Paper	Fully stocked, door clipped closed	<input type="checkbox"/>
Paper Towels	Dispenser filled and locked	<input type="checkbox"/>
Soap	Dispenser open and ready, backup stored under sink	<input type="checkbox"/>
Trash	Old bag removed, fresh bag installed	<input type="checkbox"/>
Floor Edges	Corners brushed, debris loosened	<input type="checkbox"/>
Swept	Full floor swept, dustpan emptied	<input type="checkbox"/>
Final Mop-Out	Mopped back to door, no footprints left	<input type="checkbox"/>